

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers**

Mohave County Administration Building, 700 W. Beale St., Kingman, AZ 86401

5:30 PM

AGENDA

Tuesday, January 15, 2019

****A member of the Common Council may be attending the meeting telephonically****

WORKSESSION

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. Beale Street Theater Update
2. Water Sustainability Committee Report
3. Meeting Minutes Update

REGULARMEETING

ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M. CALL TO ORDER AND ROLL CALL --- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION --- A MOMENT OF SILENCE WAS OBSERVED IN PLACE OF THE INVOCATION.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVALOFMINUTES

- a. **Approval of Regular Meeting Minutes of December 4, 2018. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- b. **Approval of the Regular Meeting Minutes of December 18, 2018. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

2. APPOINTMENTS

- a. **Reappointment of Vice Chair Margaret Daw**
During the quarterly meeting of the Transit Advisory Commission (TAC) for Kingman Area Regional Transit (KART) held on November 7, 2018, the Commission voted unanimously to recommend reappointment of Vice-Chair Margaret Daw to a three-year term which will expire December 31, 2021. This will be Mrs. Daw's third term and her reappointment requires "Super Majority of Council". **Staff recommends approval. MOTION TO RE-APPOINT MARGARET DAW TO THE TRANSIT ADVISORY COMMISSION WAS PASSED BY A VOTE OF 7-0.**

b. Appointments to Board of Adjustment

The Board of Adjustment is a seven-person quasi-judicial body governed by state statutes and the Kingman Zoning Ordinance. The Board meets as called. All seven positions on the Board are currently open. One member, Mike Chambers, just completed his first three-year term on December 31, 2018. The other six positions have been vacated. The applicants include Mike Blair, Mike Chambers, Rob Chilcoat, Kammie Furman, Vickie Kress, Allen Mossberg, Harley Pettit, Alie Reynolds, and Clarence Russell. **The Council may appoint up to seven persons to serve on the Board of Adjustment. The Council should specify in their motions the term to which each person is appointed. MOTION TO APPOINT MIKE CHAMBERS, ROB CHILCOAT, KAMMIE FURMAN, VICKIE KRESS, ALAN MOSSBERG, ALIE REYNOLDS, AND CLARENCE RUSSELL WAS PASSED BY A VOTE OF 7-0.**

c. Consideration of Appointment to Airport Advisory Committee

Gary Rucker has resigned from the AAC and there are seven applicants interested in filling the position. Fred Farshler, Keith Kintner, Jim Byrne, Rob Chilcoat, James Lorimer, Mike Blair and Charles "Bill" Burrows. **Staff recommends that Council select one applicant to be appointed to the commission. MOTION TO APPOINT CHARLES "BILL" BURROWS TO THE AIRPORT ADVISORY COMMISSION WAS PASSED BY A VOTE OF 7-0.**

d. Park, Recreation, Aquatic and Golf Commission Appointments

The terms of commission members Lawrence Carver and Jeremy Palmer expired December 31, 2018. Commissioner Palmer has indicated a desire to be reappointed to a second term. The other applicants for the commission are John Angleson and Lee "Otis" Holloway. **Staff recommends the reappointment of Commission member Jeremy Palmer for another two year term and requests that Council fill the two vacant Commission positions. MOTION TO REAPPOINT JEREMY PALMER TO THE PARKS, AQUATICS, RECREATION, AND GOLF COMMISSION WAS PASSED BY A VOTE OF 7-0.**

MOTION TO APPOINT JOHN ANGLESON AND LEE HOLLOWAY TO THE PARKS, AQUATICS, RECREATION, AND GOLF COMMISSION WAS PASSED BY A VOTE OF 7-0.

3. AWARDS/RECOGNITION

- a. Special Recognition of the Kingman Rebels, 2018 Junior Pee-Wee Football Champions**

4. CALL TO THE PUBLIC COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. Transit Advisory Commission Bylaws**

On November 7th, 2018, the Transit Advisory Commission voted unanimously to revise its bylaws. **Staff recommends approval. MOTION TO APPROVE WAS PASSED**

BY A VOTE OF 7-0.

b. Approval of Agreement with Dibble Engineering, ENG18-0080

Last October, the Kingman area received a storm of wide spread magnitude which impacted numerous locations throughout the City. Engineering and Public Works have created a project priority list in an effort provide solutions and protection to the most affected areas. One of the top priority projects is the Airway Avenue drainage improvement. Staff has asked Dibble Engineering for an engineering proposal for this design work which will be paid with Flood Control funds. **Staff recommends approval of the Dibble Engineering Agreement and authorizing the Mayor to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Approval of Amendment No. 2 to AECOM Engineering Contract ENG16- 0026

The City has previously hired AECOM Technical Services to prepare design plans for Kingman Crossing Boulevard between Southern Avenue and Interstate 40. The design was intended to include a 4 lane roadway with raised median between Louise Avenue and Airfield Avenue. Following direction from the December 18 Work Session presentation, the revised design will include two traffic lanes with a raised median and paved shoulders between Louise Avenue and Airfield Avenue. **Staff recommends approval of Amendment No. 2 to the AECOM design contract in the amount of \$39,428. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. Acceptance of Bid and Authorization to sell weapons

As mandated by law, the Kingman Police Department solicited bids for disposal of 38 firearms from evidence on November 9, 2018. Bids were distributed to three local vendors and one vendor from out of the area. Two bids were received and opened on December 11, 2018. On Target Enterprise of Kingman bid \$2,101.01 and A & W Sales of Prescott bid \$2,250.00. **Staff recommends awarding the bid to A & W Sales of Kingman and authorizing the disposal of the weapons. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. Approval of Job Order Contract Renewals, ENG15-016

On January 17, 2017, the Council approved Job Order Contracts (JOCs) with three contractors for various street and drainage projects. The initial contract length was for one year with the option of renewing annually for up to four additional years. The attached amendments from Desert Construction, Rummel Construction and McCormick Construction will allow staff to continue using these companies under the JOC process. These amendments will be for an additional (1) year period from January 16, 2019 through January 16, 2020. **Staff recommends approval of the contract renewals and that the Mayor be authorized to sign the amendments on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

f. SHPO Pass-through grant match and acceptance, Airport Historic Flight Tower

On August 18, 2018 the city was awarded \$10,000 by the State Historic Preservation Office (SHPO) to complete a Historic Preservation Plan on the Airfield Flight Tower located next to the terminal. This grant requires a match of \$6,667 (40%) which was not budgeted. **Staff recommends accepting this SHPO Pass Through grant of \$10,000 and to authorize a budget transfer of \$6,667 from Airport budget to the SHPO Tower Grant account to cover the grant match and to authorize the mayor to sign all grant required documents. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

g. Authorization to Enter into an Intergovernmental Agreement with the City of Phoenix to Utilize their Business Intelligence System

The Arizona Department of Revenue (DOR) collects and administers municipal transaction privilege and use taxes ("Taxes") for all Arizona cities and towns. The City of Phoenix (Phoenix) has established an agreement with the DOR to allow

other cities and towns to cooperatively use the Phoenix hosted and developed municipal tax dashboards on the Phoenix Business Intelligence system ("System"). In order for cities to utilize the Phoenix System, a one-time buy-in fee. Kingman's buy-in fee would be \$2,000. The annual maintenance fee would be \$375. **Staff recommends Council authorize the City Manager to sign an Intergovernmental Agreement with the City of Phoenix to utilize their Business Intelligence system. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

6. OLDBUSINESS

a. Kingman Airport Audit/Litigation Update and Direction

The City Attorney requests that the City Council go into executive session pursuant to ARS 38.431.03(A)(4) to discuss and get direction regarding the City's cases against the Kingman Airport Authority including discussion regarding the forensic audit.

Discussion and/or Action regarding KAA Litigation and Audit.

Public report regarding the City's forensic audit of the KAA.

MOTION TO GO INTO EXECUTIVE SESSION WAS PASSED BY A VOTE OF 7-0.

b. Civil Rights/Diversity Ordinance

The Kingman City Council has determined that prejudice and the practice of discrimination against any individual or group because of race, color, religion, sex, age, disability, veteran's status, national origin, sexual orientation, and gender identity or expression is contradictory to the public peace and welfare. This ordinance sets forth standards for the City and its citizens to promote the acceptance of all individuals regardless of descriptor. **Staff recommends approval. MOTION TO TABLE THIS ITEM AND RETURN IT WITH SANCTIONS WAS PASSED BY A VOTE OF 7-0.**

7. NEWBUSINESS

8. DEPARTMENTREPORTS

9. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

10. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.